

TENANT FEES



**RUSSELL
PROPERTY**
SALES CONSULTANCY LETTINGS

PRE-TENANCY CHARGES:

Administration & Tenancy fees	This fee covers negotiating and agreeing the tenancy terms, processing the tenant's information, drawing up the tenancy agreement and completing 'Right to Rent checks'.	£300.00 inc. VAT Per Tenancy
Reference & Credit Checks	Fee per tenant (or second and subsequent guarantor, if applicable). This will include financial credit checks, employment references and previous landlord.	£75.00 per adult inc. VAT
Deposit	This is to cover any damage to the property during the tenancy.	One and half months' rent deposit
Pet deposit	This is to cover the addition risk of property damage and. This will be protected with your deposit and may be returned at the end of the tenancy.	Two months' rent deposit

OTHER CHARGES:

Bank related charges	Refunding rents paid in error, including failure to cancel standing order.	£30.00 inc. VAT
	Chaps payment fee (if specifically asked by tenant).	£30.00 inc. VAT
	Interest on late payments of is charged at 3% above the Bank of England base rate from the rent due date.	
Charges during your tenancy	Tenancy renewal fee	£60.00 inc. VAT
	Deed of variation for a new tenant - This fee covers processing the tenant's information, drawing up the tenancy agreement and completing the right to rent checks and referencing.	£375.00 inc. VAT
	Early Termination charges	
	Administration and re-marketing - this involves contacting your landlord, negotiating being able to break the contract and advertising the property on online portals.	£180.00 inc. VAT
	Landlord Tenancy Agreement	£120.00 inc. VAT
	Tenancy checkout cost	£60-£400 depending on the size and condition
Landlord check-in cost	£60-£400 depending on the size and condition	
	Replacement keys - lost during the tenancy or not returned at the end of the tenancy. Minimum charge per key.	£12.00 inc. VAT

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**INDEPENDENT REDRESS
PROVIDED BY: TPOs**

